Humber Security Services Ltd 5 Malton Street Hull

HU9 1BA

Phone:

Hull: 0148 223 5050
Grimsby: 01472 898 150
Scunthorpe: 01724 897 299

Goole: 01405 854 224

∠ Email:

admin@humbersecurityservices.com



Application Form

Application Procedure

All applicants are required to complete an application form which should then be submitted to the HR Department, together with any relevant personal information such as CVs, references and training certificates.

Proof of identification must include a valid passport and/or valid photo ID, proof of address and National Insurance number. Please also provide a copy of your SIA licence and criminal convictions disclosure form, if applicable.

Please ensure your application is fully completed with all relevant enclosures. Any deficiencies will result in the form being returned to you, thereby delaying the procedure.

Once received, applications will be subject of a screening and credit check, in accordance with BS7858 screening regulations, and those that are accepted will be invited to interview

If you have any questions, please contact the HR Department on 01482 235050 or email admin@humbersecurityservices.com





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STAFF APPLICATION FORM

Please complete this form and answer all questions. Write N/A if a question does not apply to you

ALL APPLICANTS MUST BE AWARE THAT WHILST COMPLETING THIS FORM, SHOULD ANY FALSE OR MISLEADING INFORMATION BE INCLUDED, THIS WILL CONSTITUTE GROUNDS FOR INSTANT DISMISSAL AND POLICE INVESTIGATION.

Position Applied for	
If you obtained this position, would you continue in any other employment?	YES / NO
Do we need to make any disability related adjustments to allow you to work for the state below	or us?



O A	ddress:
•	Humber Security Services Ltd
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	Hull
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C P	hone:

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Title Sui	rname	First Name (s)	
Date of Birth		Nationality	
Address			
Postcode		Resident Since	
Home Tel		Mobile No	
Email Address			
National Insurance	Number:		
evious Address det	ails encompassing the las	t 5 Years:	
ADDRESS	FROM	ТО	



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Previous Legal Name/alias details encompassing the last 5 Years:

NAME	FROM	ТО

Licences	

Do You Valid SIA Licences?	YES / NO		
Licence No	Division	Expiry	
1			
2			
3			
		Licence No	
Expiry Date	Do you own a N	Motor Vehicle or Motorcycle?	
Give Details of any endorsement or other motoring convictions during the last five years			



Q A	ddress: Humber Security Services Ltd
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X Ei	mail:
	admin@humbersecurityservices.com



Previous Convictions	
Have you ever been fined, imprisoned, placed on probation, discharge had any order made against you by a criminal, civil, military court or p	
(excluding any minor motoring offences)	YES / NO
Have you had any alleged offences outstanding against you?	YES / NO
If you have answered Yes to either question, please provide details	
Have you ever had a bankruptcy/IVA issued against you: YES/NO	
If yes, please provide details below:	



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Education, Training and Qualifications

'lease give details of	any training courses attended as well as any examinations taken, and a
qualifications gained	if applicable) Evidence may be required if an appointment is offered.

School/College/University	Dates	Qualification	Subject	Grade



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Employment History

Record your total employment history. Include details of any self-employment, unemployment military service, and part-time work. Be sure to give full addresses and dates.

If there are any periods of unemployment, give the address of the unemployment benefit office to which you reported.

Give details of your present or most recent employment first, and then your preceding employment and so on, finishing with your earliest job (go back 5 years or to your school leaving dates).

Name & Address of Employer	Job Title / Duties	Dates of Employment	Reason for leaving	Salary
		from (mm/yy) to (mm/yy)		



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Employment References

In the case of periods of Self-employment,	please give trade	references or i	names and a	addresses
of someone who can confirm the details.				

1. Name	2. Name
Address	Address
Email	Email
TilNi	T. I.N.
Tel No	_ Tel No

The following supporting documents MUST be included with your application, where applicable. Please do not send original documents – photocopies are acceptable at this stage

Current Passport	Driving Licence – photo card	
SIA Licence & Disclosure Document	Proof of Address (Dated within last 3 months)	
Residence Permit/Visa		

Humber Security Services Ltd is an Equal Opportunities employer.

Please send your completed application form together with the above supporting documentation to:

Humber Security Services Ltd

5 Malton Street, Hull, HU9 1BA



Scunthorpe: 01724 897 299 Goole: 01405 854 224

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Personal Reference and Employment Verification

Please read this carefully before signing this application form

I understand that employment with the Company is subject to satisfactory references, Signing the Restrictive Covenant Agreement given upon conditional employment offer and security screening in accordance with BS 7858.

I undertake to co-operate with the Company in providing any additional information required to meet these criteria;

I authorize the Company and/or its nominated agent to approach previous employers, schools/colleges, character referees or Government Agencies to verify that the information I have provided is correct;

I authorize the Company to make a consumer information search with a credit reference agency, which will keep a record of that search and may share that information with other credit reference agencies.

I understand that some of the information I have provided in this application will be held on a computer and some or all will be held in manual records.

I consent to the Company's reasonable processing of any sensitive personal information obtained for the purposes of establishing my medical condition and future fitness to perform my duties. I accept that I may be required to undergo a medical examination where requested by the Company. Subject to the Access to Medical Records Act 1988, I consent to the results of such examinations to be given to the Company. I understand and agree that if so required I will make a Statutory Declaration in accordance with the provisions of the Statutory Declarations Act 1835, in confirmation of previous employment or unemployment.

I hereby certify that, to the best of my knowledge, the details I have given in this application form are complete and correct.

I understand that any false statement or omission to the Company or its representatives may render me liable to dismissal without notice.

Signature:	
Print:	
Date:	

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